



## REALTOR ACCESS POLICY

We are excited to have you show property at The Tides of Destin. It's our intent to partner with you and help you be as successful as possible.

The Tides of Destin is a private condominium association and as such, we owe it to our owners to protect their privacy. Please bring "serious" buyers only. In order to view the Club Room, you **MUST** be hosted (by staff or an owner). No exceptions.

### Property Access Procedures:

1. If you are showing property to a client who potentially has an interest in viewing the Club Room PLEASE first call **850.837.2819** or email (tidesofdestin@aol.com), Elizabeth Beers, General Manager, in advance of your visit to ensure availability for a tour.
2. Upon arrival, realtors must check-in at the guard gate.
  - a. Give a business card to the security guard.
  - b. Inform the security guard which property (or properties) you will be viewing.
  - c. The security guard will keep the business card – and issue a Guest Parking Pass.
3. The Guest Parking Pass must be visibly displayed on your dashboard while on property.
4. Once on property, the realtor is to then call Elizabeth Beers, General Manager and confirm the Club Room viewing (if applicable).
5. Realtors are to exit and return the Guest Parking Pass to the security guard.

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## OPEN HOUSE EVENT POLICY

Owners and or listing agents of property within The Tides of Destin may hold Open Houses under the following guidelines:

1. The Tides of Destin General Manager approved time for an Open House is from 11:00 a.m. to 4:00 p.m. on Saturday and/or Sunday only. Please notify Elizabeth Beers, General Manager, at 850.837.2819 if you have any questions relating to The Tides of Destin HOA.
2. Agents/owners who wish to have an Open House event are required to submit notification to the General Manager, via email (tidesofdestin@aol.com), no later than the Wednesday before the Open House is to occur. *(If the Open House has not been scheduled in advance, it will not be approved.)*
3. Each Agent/owner conducting an Open House must check in at the Guard House at least 15 minutes prior to the Open House.
4. No signage, including, but not limited to, banners, streamers, balloons, sandwich signs or staked signs are allowed on The Tides of Destin property. For Open Houses, however, we will make a temporary exception and will allow one sign advertising the Open House to be placed at the entrance.

5. No promotional materials will be passed out by Security personnel.
6. An agent or the property owner must be at the property being shown at all times during the Open House event.
7. A visitor will be allowed access if they come to the gate asking to visit the Open House. The guard will record the visitor's name and note the automobile make, color and license plate number and issue an Open House visitor's pass. The guard will instruct the visitor to keep the Open House visitors pass on the dashboard and to return it when leaving.
8. Security personnel will politely explain to any and all visitors that the pass will entitle them to park and wait to be escorted by the realtor/owner to the unit and back. The Agent/owner must remain with the visitor(s) at all times.
9. Any licensed realtor that requests access to a specific property will need to show a valid business card. The guard will record the realtor's name, the license plate number of their vehicle(s) and allow access. The standard guest parking pass will be issued.
10. When the Open House is finished, each Agent/owner will escort any final guests, secure the unit and inform Security that they are leaving. The security staff should then verify that each Open House pass issued for that day has been returned by the visitor(s) as well as the Realtor.

I certify that I have read the above and agree to the terms of the **REALTOR ACCESS POLICY** and **OPEN HOUSE EVENT POLICY**. I also acknowledge that if I do not abide by both policies, I further forfeit my ability to hold a future Open House at The Tides of Destin.

\_\_\_\_\_  
Printed Name and Date

\_\_\_\_\_  
Signature

### **OPEN HOUSE REQUEST**

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

UNIT: \_\_\_\_\_

APPROVAL: \_\_\_\_\_

Elizabeth Beers, CAM  
General Manager

DATE: \_\_\_\_\_